



NORTHAMPTONSHIRE FIRE AND RESCUE AUTHORITY

PENSION BOARD MEETING

Thursday 24th October 2024

13:30-15:00

Exclusively Microsoft Teams

If you should have any queries in respect of this agenda, or would like to join the meeting please contact Kate Osborne 03000 111 222

Kate.Osborne@northantspfcc.gov.uk

Members of the public, with the permission of the Chair of the Committee, may ask questions of members of the Committee, or may address the Committee, on an item on the public part of the agenda.

Further details regarding the process for asking questions or making an address to the Committee are set out at the end of this agenda notice

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Public Meeting of the Fire Pension Board				Time
1	Welcome and Apologies for non- attendance			
2	Declarations of Interests			
3 pg 3	Meetings and Action log 18 th July 2024	Chair	Report	
4 pg 7	WYPF Month Report - review	HS	Report	
5	Update on any breaches	HS	Verbal	
6	IDPRS	HS		
7	Compliance with the Pensions Regulation and Code of Practise	NA		
8	Risk Register	NA	Report	
9	Annual Benefits Statement	HS	Report	
10	Data improvement plan	NA	Report	
11	Communications update	Chair	Verbal	
12	Pension Board Training session	NA	Verbal	
13 pg 29	Agenda Plan	VA / KO	Report	
14	AOB	Chair		
15	Confidential items – any	Chair		
16	Resolution to exclude the public	Chair		
	Future Meetings: <ul style="list-style-type: none"> - 17th December 2024 - 25th March 2025 - 7th July 2025 			

Agenda Item : 3**NFRS Pension Board meeting NOTES AND ACTION LOG –18th July 2024**

Attendees: Nick Alexander (NA); Vaughan Ashcroft (VA); Nikki Watson (NW); Simon Tuhill (ST); Aiden Philips (AP); Cat Moule (CM); Helen Scargill (HS); Kate Osborne (KO);

	Issue	Actions	Comments
1	Welcome and Apologies for non- attendance		Apologies – Don Crook (DC); Welcomes – Nikki Watson – Chief Fire Officer Introductions given as NW first meeting.
2	Declarations of Interests		- none declared
3	Meetings and Action log 26th March	Action NA – Share slides Action – to discuss in Sept/October meeting Action – NA circulate training options	- DWP dashboard – CM to update and share slides – ACTION NA - CF – HS shared communication with LGA – this will happen with next bulletin. – NA to pick up - NA – update of Risk register has occurred and looking at best practise with police colleagues - AP replacement due to retirement (by summer 2025) – ACTION to add to September meeting agenda - member training – NA to circulate potential training options and dates by end July 2024
4	WYPF Monthly Report – June 2024		<ul style="list-style-type: none"> • Part 1 completed work. Mostly 100% • Explanation of those which haven't met KPI timeframes given • Roll back everybody's care position and re apply – has caused delays. Hasn't happened for deferred members. Moved on. Started to process deferred cases. Impact may be felt for a number of months • Now – December deferred benefits will be under 85% target. But there is action being taken. • Question – NA death in retirement wasn't aware of delay – is there anything we can do to assist – HS – no. • ST – looking at KPI data – understood it is resulting to level of work. What is WYPF doing to mitigate these delays moving forwards. HS – ongoing recruitment and more workers assigned to try and reduce delays. NA – anything we can do to

		<p>ACTION – NA to ask CM to write something for bulletin around online pension sign up</p> <p>ACTION – HS to email Stuart to ask him to identify those members who haven't signed up</p>	<p>hep with this? HS – estimate that the closer to the 12month close WYPF would request information as early as possible to indicate requested retirement date,</p> <ul style="list-style-type: none"> • Impact on other fire services requests on WYPF? Backlogs with estimates etc is evening itself out. No estimates currently outstanding for Northamptonshire. • ST wanted to ensure Northamptonshire members were not impacted by other Fire Service members requests. Etc. • NA provided assurance that there are conversations ensuring processes aren't slowing requests or processes down. • HS – issues around delays in paperwork receipts cause issue too – confusions about estimates vs actual retirement dates – impact and delays caused. • HS – suggest in short term put some comms out to request those members that want estimates to go through officers to avoid issues and mix up around what is being requested. NA highlighted this is something CM is working on currently. • ST – still a big chunk of members who haven't signed up to web registration. Raised idea around internal member comms to increase sign up. ACTION – NA to ask CM to write some line to be sent out in weekly bulletin,. • NA – is there a way to know who hasn't signed up? ACTION HS – email Stuart to pick up after leave – to then aim targeted comms at these members. • Part 5 – administration update • Majority about Modified Exercise Guidance – detailing what information is required to process a case for WYPF. • HS requested working alongside LGA bulletins before submitting requests to WYPF • Benefits statements – there was a report that updated position on annual benefits statements. For active members – 2 types – out of scope and in scope for remedy. • 277 members who are out of scope. All going well will receive annual benefits statement before 31st August • 151 members in scope for remedy – revised working date for 31st December – letter made available to strategic director and hot topics will begin to go out Monday (22/07/2024). • Overriding ABS • HS – to provide information about this correspondence once sent. It is then Northampton to decide if it is a material or non-material breach and whether or not to report. • NA – software/ software provider issue also notifications/ guidance on process were sent out late (May 2024). National issue.
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		<p>ACTION – AP – promote training events to members</p> <p>ACTION – CM to produce information to board about numbers optin in/ out</p> <p>ACTION – CM to set up a meeting to complete survey response</p>	<ul style="list-style-type: none"> • NA – do you feel that these things are in progress and revised date is achievable? HS – date at the moment should be achievable but as we go through the process we may come across issues which may cause further delays to moving forward. • NA – need to get this notification sent to NW and ST and give brief on situation and moving forwards next steps. • NA expecting Northants data to be sent tomorrow (19/07) • ST – does delay in ABS affect communication around allowance breaches – HS theoretically yes. But we are looking at previous breach cases manually. An estimate will be done and will be updated with actuals • 2 separate PSS remedies as potential option. • Not that many breaches in 23.24 due to changes in thresholds. • HS – can let Northants copy of both letters relating to this. • Training options – listed in report. Keep an eye on hot topics and training portal for future dates • Training for new starters available – 45mins presentation 15mins q&a • AP – can we do something with the union to help promote to members – ACTION AP to follow up • Do we know what the numbers look like for new starters vs established employees – yes. NA would like numbers to remain above 90% • HS – happy to provide induction training on 2015 scheme. • Other pension boards are aware of total number of opt outs to keep abreast of this. • ACTION – CM to produce information to board about numbers opting in/ out • ACTION - CM to set up a meeting to complete survey as board/ team/ joint response.
5	Communications update		
6	Agenda plan	ACTION – KO – update agenda plan	- NA – add specific item on scheme breaches – ACTION add as regular agenda item and IDRPS. KO

7	Recruitment update – employee representative	ACTION – recruitment discussions	- Don Crook to join us – current - add AP recruitment replacement at next agenda AP JD and DC to meet to discuss the role.
8	Pension Board Training Session		Working progress
9	AOB		Nikki as CFO – scheme manager Discussion around who should chair the board? NA/ VA to look at guidance about members of pension board. HS – consideration to independent pension chairs.
12	Confidential items – any	Chair	
	Resolution to exclude the public	Chair	
	Future meetings - 25th September - 17th December		TBC – KO to circulate March and July 2025 dates

Monthly Report

October 2024

Northamptonshire Fire Authority



West Yorkshire Pension Fund

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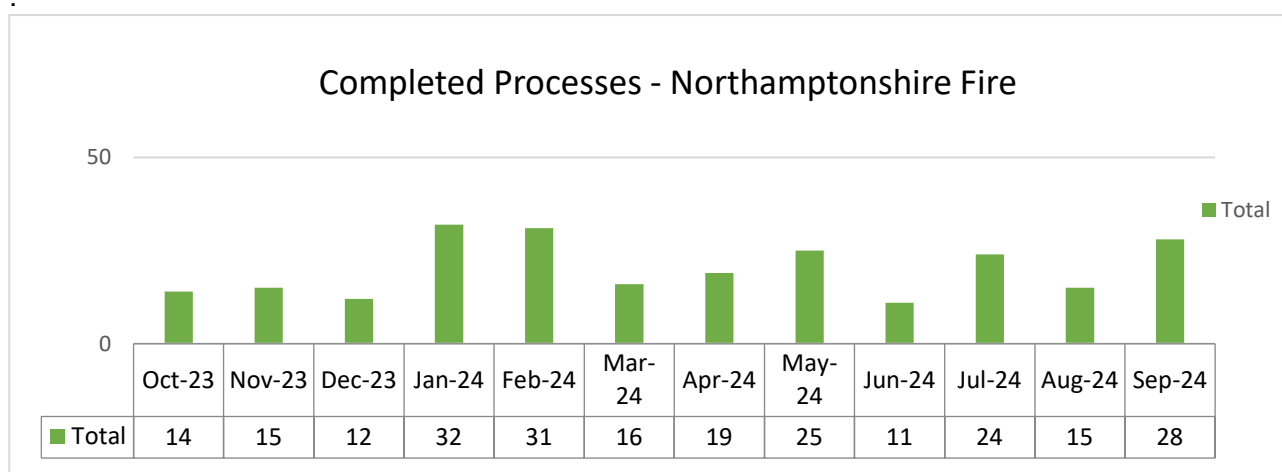


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1.Completed processes

1 to 30 September 2024						
Work Type	Total Cases	Target days for each case	Target met cases	Minimum Target Met	Target met percent	Average time taken
Transfer In Quote	2	35	2	85	100	9.5
Deferred Benefits Set Up on Leaving	6	20	0	85	0	209.33
Pension Estimate	2	10	1	90	50	38
Set Up New Spouse Pension	2	5	2	85	100	2.5
Change of Address	1	20	1	85	100	1
General Payroll Changes	3	20	3	85	100	1.33
Death in Retirement	2	10	0	85	0	21
Update Member Details	3	20	3	100	100	1
Injury Review	2	20	1	100	50	27.5
Dependant Pension To Set Up	2	10	2	100	100	3.5
Transfer Out Quote Fire	1	35	1	85	100	31
Initial letter Death in Retirement	2	10	2	85	100	1
Monthly Pension	468	Pay date	468	100	100	



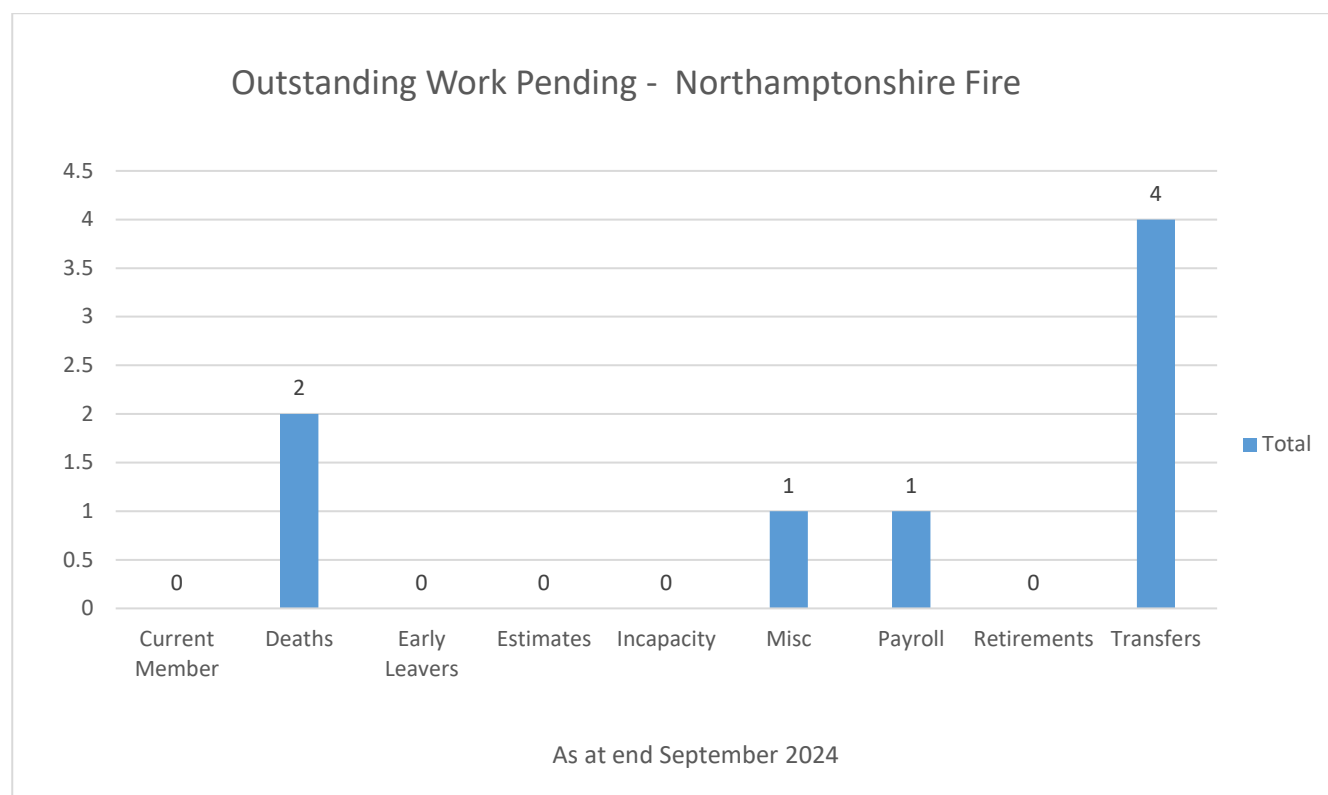
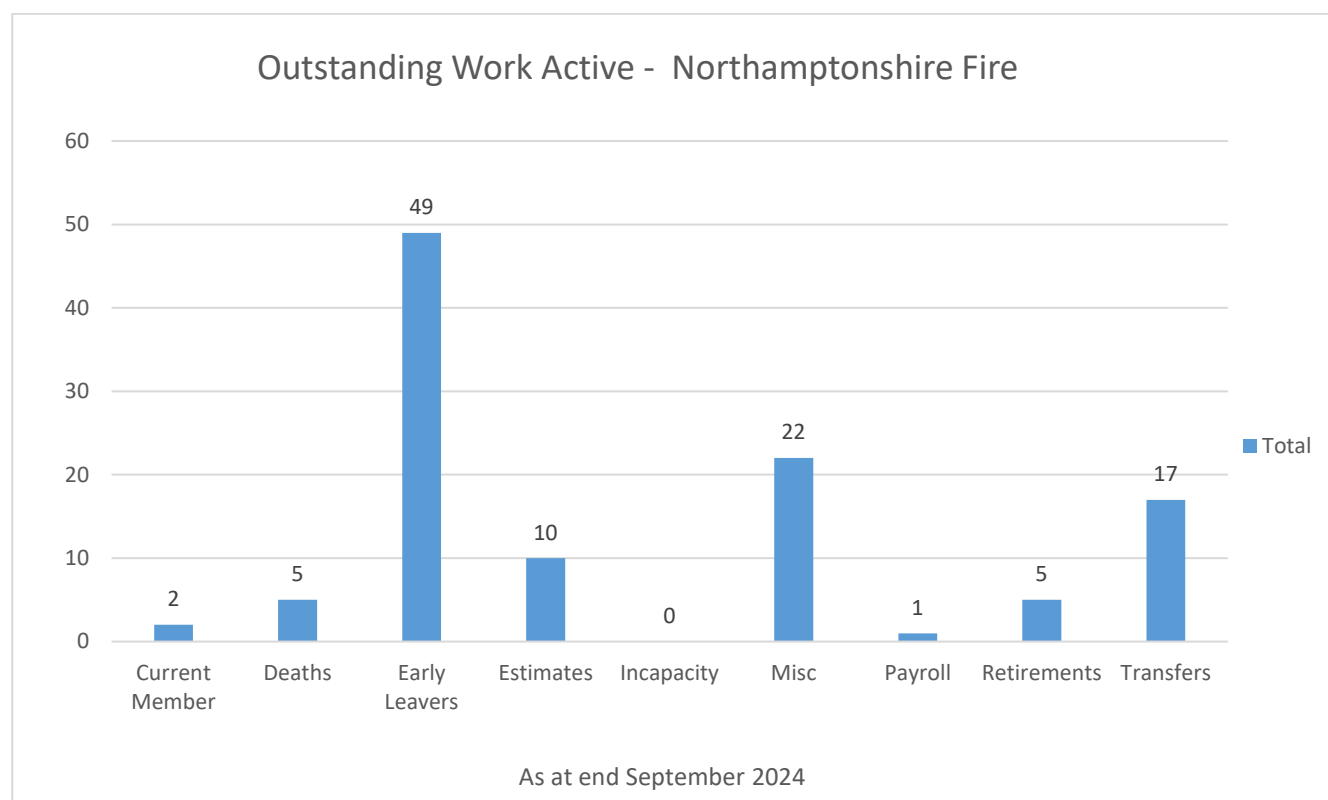
Deferred Benefits Set Up on Leaving did not meet due to the records awaiting CARE revaluation, however, the members did receive confirmation within 2 months of WYPF receiving the leaver information that they have a deferred benefit. This meets the statutory requirements

Pension Estimate did not meet because estimates with an intended retirement date of 3 months or more in the future are not processed until the more urgent estimates with a retirement date within 3 months have been completed.

Death in Retirement did not meet due to the team experiencing high volumes of work..

Injury Review did not meet as these were reviews of cases that should have been in payment prior to WYPF taking on the administration and involve a lot of queries between the FRA and WYPF. These cases are complicated and take a longer to process.

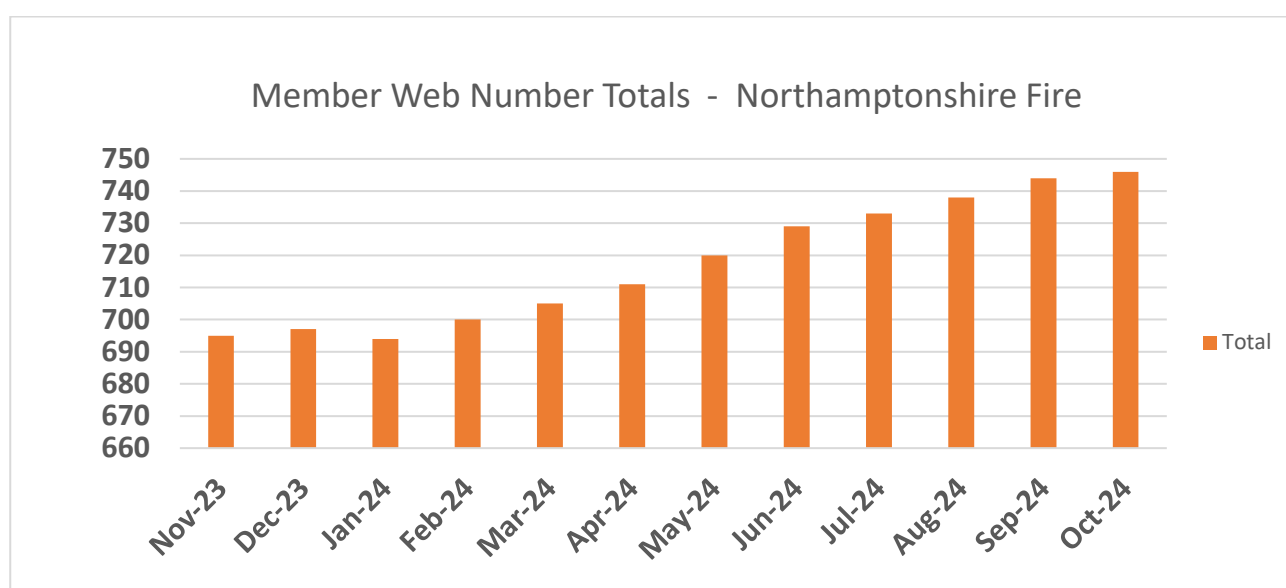
2. Work in Progress



3. Member Web Registrations

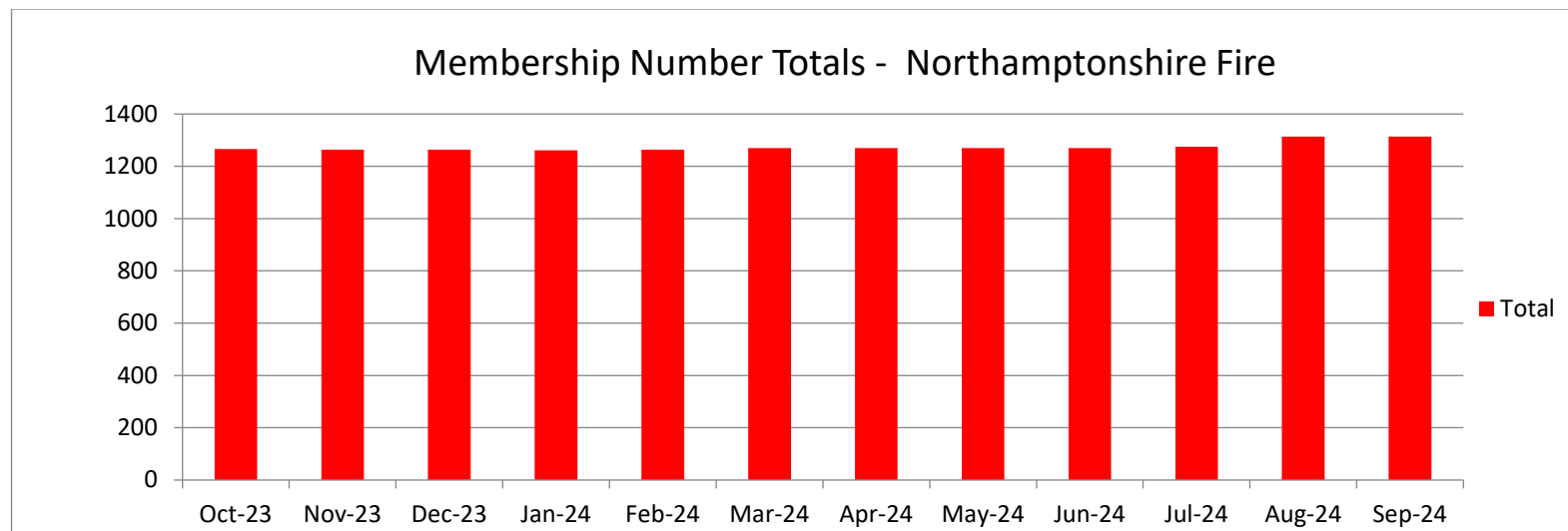
The number of members signed up to member web are:

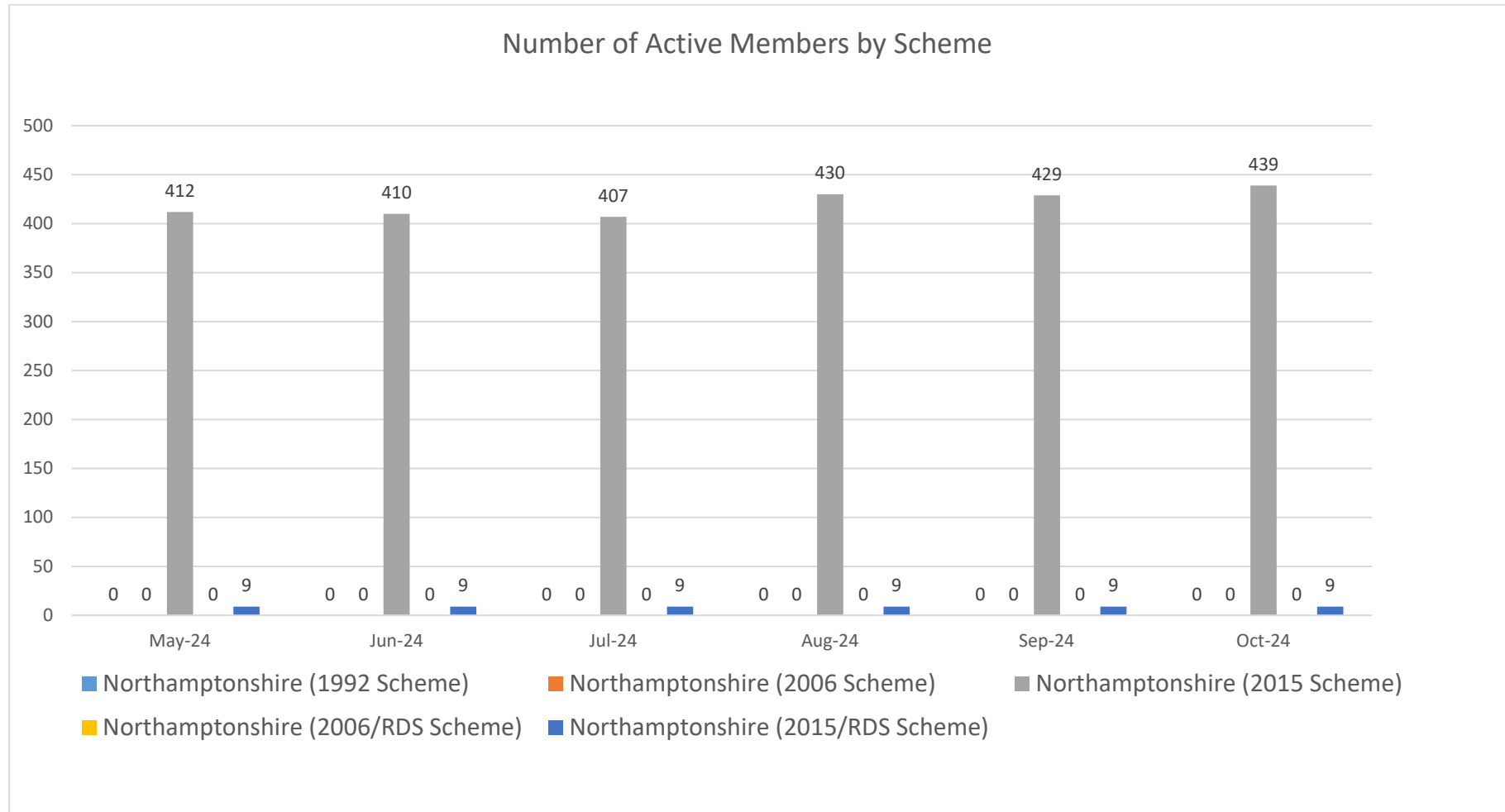
Status	Number
Active	285
Pensioner	270
Pensioner Ex-Spouse	0
Beneficiary Pensioner	18
Deferred Ex-Spouse	0
Deferred	173

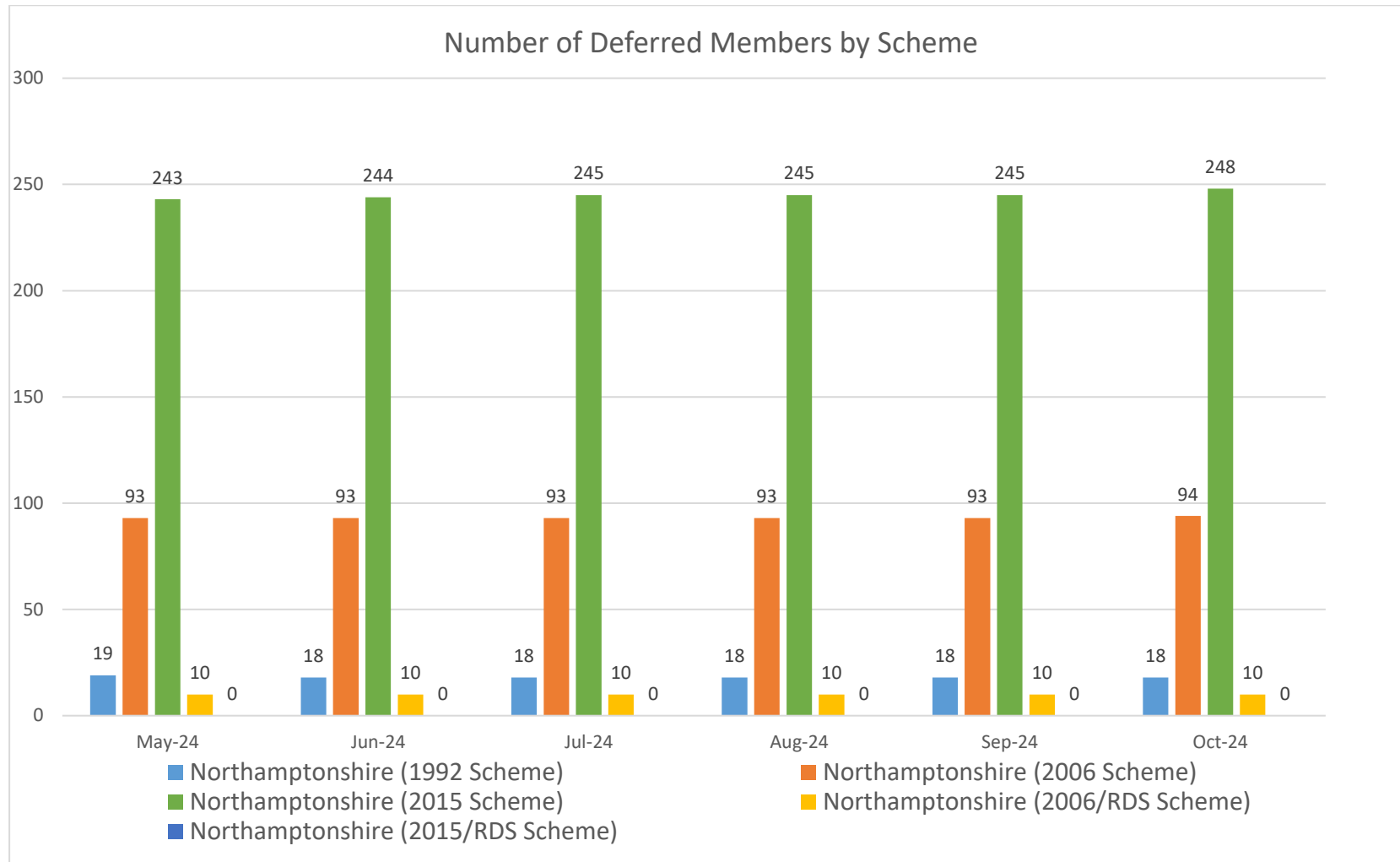


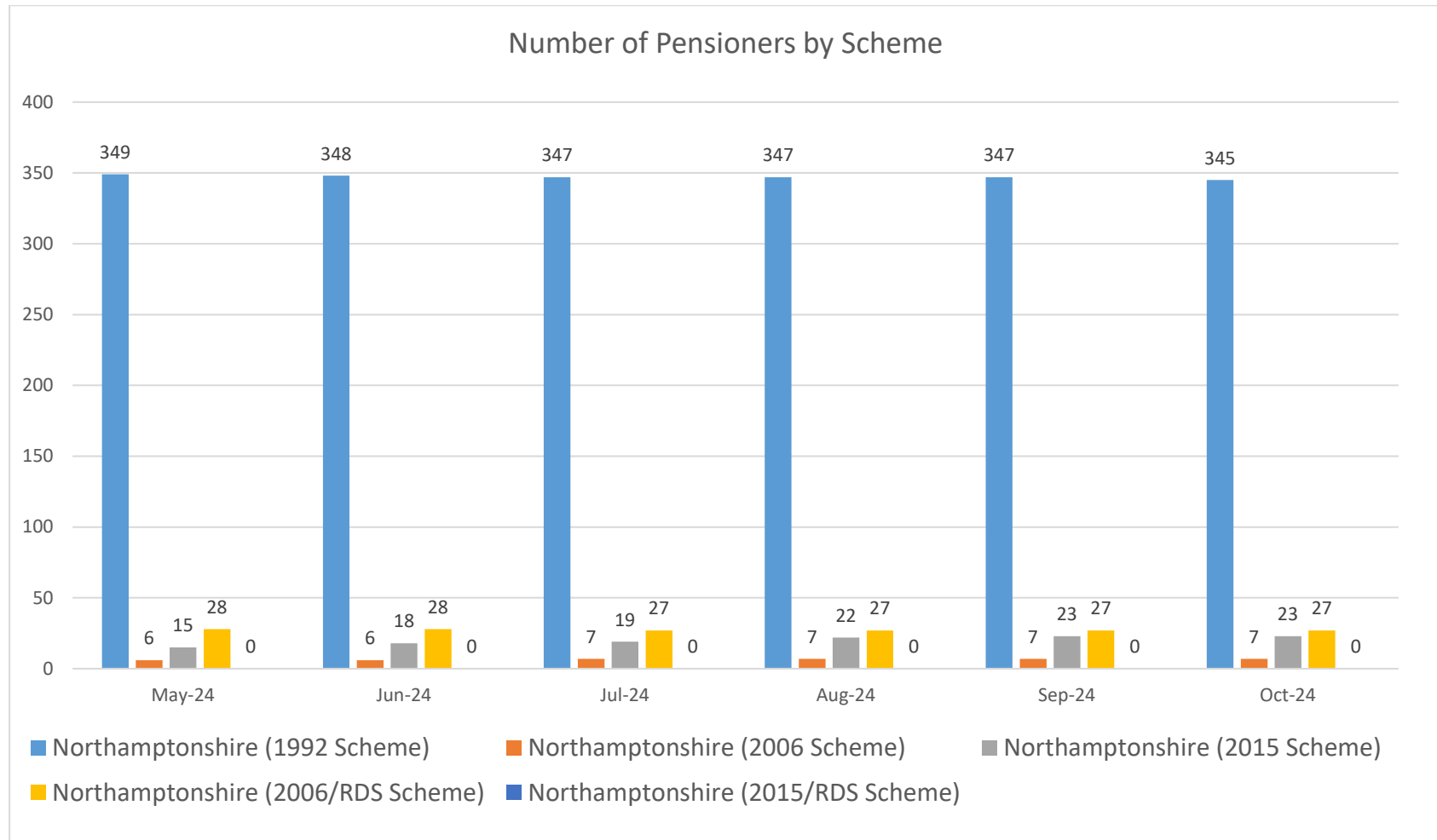
4.Membership Numbers

Scheme Name	Active Members	Deferred Members	Pensioners	Beneficiaries	Preserved Refund	Leavers Options Pending
Northamptonshire (1992 Scheme)	0	18	345	58	0	0
Northamptonshire (2006 Scheme)	0	94	7	1	10	0
Northamptonshire (2006/RDS Scheme)	0	10	27	0	0	0
Northamptonshire (2015 Scheme)	439	248	23	1	5	33
Northamptonshire (2015/RDS Scheme)	9	0	0	0	0	0









5. Administration Update

Monthly Returns

We currently have some returns that we are unable to process dating back to April 2024.

The reason for these returns not being processed is due to queries being sent to the FRA's and we are still waiting for responses and in some cases returns not being uploaded. This has a knock-on effect with processing the following monthly returns as they cannot be worked on until the previous month returns have been processed to the end.

Please can we remind all FRAs that queries need to be resolved and responded in a timely manner to elevate the back log building up.

Reporting a Breach

As previously communicated WYPF have been unable to issue ABS-RSS for members in scope for Remedy. On 1 October WYPF reported this to TPR. The breach was reported separately for each FRA.

The report has been shared with FRAs and you can also see your report below.



Northamptonshire
Fire - ABS 2024.pdf

What happens next?

As stated in the breach report our ability to provide ABS-RSS is down to Civica update deliveries and their accuracy. We will keep you updated of developments as they happen.

For some FRAs, we need your financial data! Without that we cannot produce the ABS-RSS.

If you have any issues with getting accurate data to us please contact Helen Scargill as soon as possible.

Pensions Saving Statements (PSS)

For members that have an existing Scheme Pays Debit the majority of PSS have been sent. This is because we know who these members are from previous year's Annual Allowance breaches and Scheme Pays elections. We are currently working on the remaining PSS and they should be produced by the end of this month.

To be transparent, you will note we have mentioned this in the ABS-RSS breach report.

For any other members that may breach and have not received a PSS WYPF will be requesting pensionable pay from FRAs for the period 6 April 23 to 5 April 24.

HMT legislation permits a deferment of 3 months from receiving data. We are therefore confident for those members affected, that by applying this deferment the PSS will be produced within 3 months of receiving that data. Therefore, a breach will not occur even if this after the 6 October deadline.

6. Communication & Training

September 2024 Employer Engagement

The remaining Autumn 2024 series of employer training webinars are still available for booking.

Places can be booked by clicking [here](#). or visit our Hot Topics blog for details.

FRA – Assumed Pensionable Pay

(FPS 2014 and the calculation and application of Assumed Pensionable Pay)

1. *Thursday, 10 October 2024 10:00 – 10:45*
2. *Wednesday 16 October 2024 14:00 – 14:45*

We will shortly be looking to prepare our next set of session so if there is anything you would like us to cover, please let David Parrington know.

Member Engagement

Affinity Connect meeting are continuing with dates for upcoming sessions below

Event Date	Event Category
09 October 2024	Online Seminar
26 November 2024	Online Seminar
17 December 2024	Online Seminar

These sessions can be booked via our website [here](#)

Three separate FRA's have received Member Induction Session training during September with over 40 members attending.

Pension boards

- Leicestershire – 4 September 2024
- Shropshire – 10 September 2024
- Devon & Somerset – 11 September 2024
- Avon – 13 September 2024
- Norfolk – 17 September 2024
- Derbyshire – 17 September 2024
- Royal Berkshire – 17 September 2024
- Warwickshire – 23 September 2024
- Buckinghamshire – 27 September 2024

National / regional meetings

- Fire Administrator Forum – 9 September 2024
- Fire Scheme Advisory Board – 12 September 2024
- Fire Annual Meeting – 18 September 2024
- Fire Annual Meeting – 19 September 2024
- Fire Administrator Forum – 23 September 2024

7. Member Update

None

8. IT Update

9. Five Year Audit Plan 2023 – 2027

West Yorkshire Pension Fund Five Year Audit Plan 2022 - 2027	Frq	Last Audit	Rcmnd	Days	23/24	24/25	25/26	26/27	27/28
Annual Accounts Verification	1	20/09/21	1	50	✓	✓	✓	✓	✓
Audits Per Year					1	1	1	1	1
Local Government Scheme Contributions	2	01/11/21	2	50					
New Pensions and Lump Sums - WYPF									
- Normal and Early Retirements	5	09/10/19	1	25	✓			✓	
- Death in Service, Post Retirement Widow and Dependent Benefits	5	08/10/21	0	25		✓			
- Ill Health Pensions	5	11/07/23	0	25				✓	
- Flexible Retirements	5	30/11/20	2	25	✓				
- Deferred Pensions	5	28/06/22	0	25			✓		
Transfers Out	5	07/10/20	0	20					✓
Transfers In	5	17/05/21	0	20			✓		
Reimbursement of Agency Payments	5	10/03/23	0	20		✓		✓	
Life Existence / Certificates	5	11/08/21	3	20					✓
AVC Arrangements	5	21/12/22	0	20			✓		
Admission of New Bodies	5	07/02/20	0	20					✓
Pensioners Payroll	2.5	17/11/20	0	50		✓			
Purchase of Additional Pension	5	29/03/22	0	20	✓		✓		
Annual Benefits Statements	2.5	30/09/22	0	40				✓	
Fire Service New Pensions and Lump Sums			1						
- Normal and Early Retirements	3	17/12/20	0	33.3		✓			✓
- Ill Health and Death Benefits	3	23/06/22	0	33.3			✓		✓
- Deferred Pensions	3		0	33.3	✓			✓	
Audits Per Year					4	5	5	5	5
UK and Overseas Equities	1	01/02/23	0	75	✓	✓	✓	✓	✓
UK Fixed and Index Linked Public and Corporate Bonds	3	18/08/22	0	25		✓			✓
UK and Overseas Unit Trusts (Property and Other)	3	06/02/23	1	25		✓			✓
Fund of Hedge Funds	5	09/06/16	1	15			✓		
UK and Overseas Private Equities	3	31/03/22	3	25		✓		✓	
Global Bonds	5	11/12/18	0	15	✓				
Treasury Management (Short Term Cash Lending)	1	18/12/22	0	75	✓	✓	✓	✓	✓

West Yorkshire Pension Fund Five Year Audit Plan 2022 - 2027	Frq	Last Audit	Rcmnd	Days	23/24	24/25	25/26	26/27	27/28
Stock Lending	5	24/11/21	1	15				✓	
Compliance with IAP Investment Decisions and Policies	5	22/02/21	0	15	✓		✓		
Verification of Assets	5	01/03/21	0	15			✓		
Verification of Assets	5	01/03/21		15	✓				
Listed Alternatives	5	00/01/00		15			✓		
Audits Per Year					5	5	5	4	4
Additional work outside plan									
Transfer of Data to New Pensions System		02/07/12	0						
Monthly Contribution Data Usage		20/08/15	6						
Information Governance Including GDPR		01/05/19	7						
Transfer of Data From Outside Bodies		10/06/19	6						
Pooling Arrangements		20/03/19	1						
Custodial Transfer Arrangements		01/07/20	0						
Accuracy of Contributions Recorded on Member Records		10/02/20	7						
GLIL		30/07/20	1						
Accuracy of Contributions Recorded on Member Records - Follow Up (i)		05/11/21	2						
NLGPS Collaborative Work - Common Custodian Arrangements		30/04/21	1						
Business Continuity		17/01/22	5						
Shared Service Admission		07/04/22	6						
NLGPS Collaborative Work - NPEP		29/06/22	3						
NLGPS Collaborative Work - GLIL Infrastructure		18/04/23			1				1
Exiting Employers		25/04/23			1				1
No of audits					12	11	11	10	12
Audit days over five years				885	177	177	177	177	177
Resourced days				1,225	245	245	245	245	245
Headroom				340	68	68	68	68	68

10. Overriding Disclosure Time Limits

Disclosure Requirement	Time Limit	Number of breaches in month
Material alterations to basic scheme information	Within 3 months of the change taking effect	0
Transfer Credits (quote)	Within 2 months	0
Annual Benefit Statements	By 31 August each year	Breach for in scope scheme members
Annual Benefit Statement (upon request)	Within 2 months of request, if not already provided within previous 12 months	0
Deferred Benefit Statements	By 31 August each year	Breach for in scope scheme members
Deferred Benefit Statement (upon request)	Within 2 months of request, if not already provided within previous 12 months	0
Pension Savings Statements	By 6 October each year	0
Cash Equivalent Transfer Value Out	Within 3 months of request	0
Accessing Benefits before Normal Pension Age	2 month of benefits becoming payable	0
Accessing Benefits on or after Normal Pension Age	1 month of benefits becoming payable	0
Notification of Deferred Benefit entitlement	2 months of being notified of leaver	0

Divorce Time limits

Type of request	Time limit	Number of breaches in month
Request for divorce information only.	3 months from receipt of the request.	0
Request for divorce information where you are notified that the information is required in connection with divorce proceedings that have already commenced.	6 weeks from receipt of the request.	0
Request for divorce information where a Court Order imposes a deadline.	Within the deadline specified by the Court.	0
Request for divorce information where you are notified that a Pension Sharing Order may be issued.	Within 21 days of receiving notification that a Pension Sharing Order may be issued or a date outside 21 days as specified by the Court.	0
Where the request is for information which does not include a Cash Equivalent Transfer Value	1 month from receipt of the request.	0
Pension Sharing Order received but some information* and/or charges are still outstanding.	A letter to both parties needs to be sent out within 21 days of receiving the Order to explain the Order cannot be implemented and request the missing information and/or charges.	0
Pension Sharing Order received including all relevant information* and charges.	A letter** must be sent to both parties within 21 days of the start of the implementation period notifying them of the deadline.	0
Pension Sharing Order Received including all relevant information and charges.	4 months to implement the Order of the date of receipt of the final information which allows calculation	0
PSO has been implemented.	A letter* must be sent to both parties within 21 days of implementing the PSO to notify both parties their entitlement.	0

11. Calendar of Events

January	February	March	April
Life Certificates HMRC Event Reporting Payment of Unauthorised Lump Sum and Scheme Sanction Charge to HMRC	Life Certificates Review of DWP benefits for Injury cases GAD Data Collection Spreadsheet	Life Certificates	Apply Pensions Increase Apply Care Revaluation Issue P60's Life Certificates Pensioner Newsletter
May	June	July	August
Life Certificates	Active Newsletter Life Certificates Issue Deferred Annual Benefits Statements	Life Certificates Issue Deferred Annual Benefits Statements Issue active Annual Benefits Statements	Issue active Annual Benefits Statements Life Certificates
September	October	November	December
Pension Estimates Assumption Exercise Life Certificates Pension Savings Statement	Life Certificates Participate in NFI tPR Scheme Returns	tPR Annual Survey Life Certificates	IAS19 Data capture exercise for Actuaries Life Certificates

12. Regulations/Fire Scheme Update

Please take a few minutes to read the Firefighters' Pension (England) Scheme Advisory Board Bulletin (Link to Bulletin below) and take any action required.

[FPS Bulletin \(fpsregs.org\)](https://fpsregs.org)

Some key issues to highlight:

FPS

Firefighters' Pensions - McCloud compensation arrangement claims for Q2 FY24/25

On 30 September 2024, Home Office [emailed](#) FRA finance contacts to confirm that FRAs will be able to claim any legitimate expenditure relating to Sargeant (McCloud) compensation payments, and that the DELTA process is expected to go live shortly, and the deadline is **31 October 2024** for Q2 FY24/25.

ACTION: Scheme managers should prepare themselves to submit their compensation data by 31 October 2024.

Matthews – Project implementation data request

Further to our request in [FPS Bulletin 82 - June 2024](#) we would now like to collect the data for period 1 July 2024 to 30 September 2024. Please complete the return which you can access via this link [Project Implementation data request](#). Earlier templates will not capture the detail we are now asking you to provide.

ACTION: FRA's to complete the Project Implementation data request and return to the bluelightpensions@local.gov.uk by 19 October 2024

Matthews – GAD calculator – Manual case update

In [FPS Bulletin 83 - July 2024](#) we informed you that GAD have now provided a [manual cases update](#). This is to help FRAs prepare these cases depending on their type, this information and details of these cases can be found on the [Special members of FPS 2006 – GAD calculator](#) in the Second Options Exercise – Resources.

Please continue to gather the information as instructed which will ultimately need to be forwarded to GAD, however we will provide further instruction regarding this shortly

ACTION: Scheme managers should ensure that they review the GAD update and begin to collect, prepare and format this information.

Other News and Updates

Pensions Dashboards TPR have now started their nudge campaign, with the first email being sent to scheme managers in July. Within the email it provides scheme managers with confirmation of their connection date, there is also a link with the ability to nominate two additional contacts to receive the information from TPR. Scheme managers are encouraged to ensure that they read the nudge communications, understood the actions required and have updated their contact details.

We would like to remind scheme managers that they are responsible for Pensions Dashboards and local pension boards should assist the scheme manager in this, therefore

we would encourage all parties to familiarise themselves with their duties. TPR have issued some [initial guidance](#).

Action: Scheme managers and Local Pension Boards should familiarise themselves with the guidance and to their duties.

WYPF: We will provide all statutory requirements under Pension Dashboards legislation and will communicate information to FRAs and Pensions Boards by the spring, including such things as testing period & criteria and data matching criteria.

HMRC

Public Service Pensions Remedy newsletter – September 2024

On 19 September 2024, HMRC published their [Public Service Pensions Remedy newsletter](#) for September 2024. Within this newsletter they cover:

- An update on the HMRC Member Tax Adjustment Calculator
- Reporting interest on savings income
- Reclaiming unauthorised payments charges (including offsetting) under the mandating procedure

Events

Local Pension Board (LPB) Training Sessions

We are also pleased to release our 2025 dates as follows:

- Thursday 23 January 2025 10:00 – 14:00 (MS Teams) *(Fully booked)*
- Tuesday 25 March 2025 10:00 – 14:00 (MS Teams) *(Fully booked)*
- Monday 16 June 2025 13:00 – 17:00 (MS Teams) *(Fully booked)*
- Wednesday 17 September 2025 11:00 – 15:30 (in person – 18 Smith Square)
- Thursday 22 January 2026 10:00 – 14:00 (MS Teams)

Attendees will hear from a range of speakers including:

LGA – to provide an overview of the FPS scheme(s) and current pension related hot topics e.g. Matthews and McCloud

SAB (England) Chair – to give an introduction and overview of the work that SAB are involved in.

Fire LPB Effectiveness Committee Chair – to provide input on LPB effectiveness and what the committee have been working on.

The Pensions Regulator – to provide an update on the Administration and Governance survey and how the results relate to Fire, as well as covering the importance of the Public Sector Pensions toolkit and any current developments e.g. the General Code. The Pensions

Dashboard Programme (PDP)/ The Pensions Regulator (TPR) – to provide an update on the programme and requirements on scheme managers/to provide detail of the tools that scheme managers can use to help them prepare for dashboards e.g. checklists.

To book:

Please email bluelightpensions@local.gov.uk for the MS Teams sessions and we will announce when the booking link goes live for the in-person session at the LGA offices, 18 Smith Square, Westminster, SW1P 3HZ.

ACTION: Readers are asked to make their LPB members aware of the training sessions and encourage them to book onto a session.

FPS coffee mornings

Our MS Teams coffee mornings are continuing in October 2024. The informal sessions lasting up to an hour allow practitioners to catch up with colleagues and hear a brief update on FPS issues from the LGA Bluelight team.

We will be holding two sessions on:

3 October 2024 2pm – 4 pm and 22 October 2024 10am – 11am

We are pleased to include the presentations from recent sessions below:

11 September 2024 - Contributions Adjustments

If you do not already receive the meeting invitations and would like to join us, please email bluelightpensions@local.gov.uk. Please note that attendance at the coffee mornings is generally restricted to FPS practitioners and managers.

Legislation

Statutory Instruments

[Firefighters' Pension Schemes \(England\) \(Amendment\) Order 2023](#) [SI2023/986]

Directions Orders

[Public Service Pensions \(Valuations and Employer Cost Cap\) Directions 2023](#)

Useful links

- [The Firefighters' Pensions \(England\) Scheme Advisory Board](#)
- [FPS Regulations and Guidance](#)
- [FPS Member](#)
- [Khub Firefighters Pensions Discussion Forum](#)
- [FPS1992 guidance and commentary](#)
- [The Pensions Regulator Public Service Schemes](#)
- [The Pensions Ombudsman](#)
- [HMRC Pensions Tax Manual](#)

- [LGA pensions website](#)
- [LGPS Regulations and Guidance](#)
- [LGPC Bulletins](#)

Pensions Dashboards

[TPR guidance and checklist](#)

[DWP guidance on connection](#)

[PASA connection readiness guidance](#)



AGENDA ITEM: 13

REPORT BY	Project Support Officer
SUBJECT	Northamptonshire Firefighters’ Pension Scheme Local Pension Board - Agenda Plan
RECOMMENDATION	To discuss the agenda plan

1. Background

1.1The agenda plan incorporates statutory, good practice and agreed scrutiny items and has been updated to reflect the items at the March 2024 – July 2025

[illegible]

Minutes	every meeting	Minutes	Minutes	Minutes	Minutes	Minutes	Minutes
WYPF Monthly report (latest is presented and will cover: - admin update - LGA points of interest	every meeting	Fire Fighters Pensions Scheme Administration	Fire Fighters Pensions Scheme Administration	Fire Fighters Pensions Scheme Administration	Fire Fighters Pensions Scheme Administration	Fire Fighters Pensions Scheme Administration	Fire Fighters Pensions Scheme Administration
Update and any breaches	Every meeting			Update and any breaches	Update and any breaches	Update and any breaches	Update and any breaches
IDPRS	Every meeting			IDPRS	IDPRS	IDPRS	IDPRS
Compliance with the Pensions regulator and Code of Practice	annually			Compliance with the Pensions regulator and Code of Practice			
Risk Register	every meeting	Risk Register	Risk Register	Risk Register	Risk Register	Risk Register	Risk Register
Annual Report	annually			Annual Report			
Annual Benefits Statement	Annually			Annual Benefits Statement			
Immediate Detriment position	Annually				Immediate Detriment position		
Age Discrimination remedy	annually				Age Discrimination remedy		
Election of Chair and Vice chair	Annually (1st meeting within FY)		Election of Chair and Vice chair				Election of Chair and Vice chair
Knowledge Management and Representative self-assessment					Knowledge Management and Representative self-assessment		

Communication update (to list communications being sent)	Every meeting	Communication plan.	Communication plan.	Communication plan.	Communication plan.	Communication plan.	Communication plan.
Board Training	Every meeting	Board Training	Board Training	Board Training	Board Training	Board Training	Board Training
Data improvement plan	Annually?			Data improvement plan			
Proposed discretions					Proposed discretions		
Firefighters pension scheme administration – annual update	annually					Firefighters pension scheme administration – annual update	