

DECISION RECORD

NUMBER 0013

This document records a decision taken by the Commissioner, together with details of the advice he received prior to taking the decision.

Decision taken

The Police and Crime Commissioner has taken decisions to:

Approve a Professional Services Contract with Pick Everard for the provision of Project Management Services for Building Surveying and Mechanical and Electrical Engineering. The contract value is £5,486.

Date

13th February 2017

Details of advice taken

Report from the Chief Executive and Chief Financial Officer of the Northamptonshire Police and Crime Commissioner dated 13th February 2017



John Neilson
Director of Resources and Governance
13th February 2017

END



COMMUNITY JUSTICE SECURITY

Northamptonshire Police and Crime Commission

Supporting Report to the Police and Crime Commissioner

Date of Report	13 th February 2017
Subject	Award of a Contract for Project Management Services
Report Author	John Neilson

1. Purpose of Report

1.1 The purpose of this report is to seek approval to the award of a contract to Pick Everard for the provision of Project Management Services.

2. Decision Recommended:

That the Police and Crime Commissioner for Northamptonshire formally approves the award of a contract to Pick Everard for the provision of Project Management Services.

3. Consultation:

N/A

4. Compliance Issues:

Is this a decision of 'significant public interest?'

No

Is the recommended decision consistent with the priorities set out in the approved Northamptonshire Police and Crime Plan

Yes

Is this decision proposing an amendment to the budget and/or the OPCC policy framework?

No

Will further decisions be required?

No

What, if any are the procurement implications related to this decision?

This decision is recommended on the basis of Procurement advice as set out in the attached Tender Award Recommendation Report.

Legal Implications

If approved the Commissioner will be entering into a legally binding contract.

Has an Equality Impact Assessment been undertaken?

N/A

Does the recommended decision represent the best value for money?

Yes

5 Relevant background / Chronology of Key Events:

5.1 The attached Tender Award recommendation report sets out the relevant background.

5.2 A further supporting end user agreement is now also recommended by EMSCU to be entered into, in the form of an NEC3 Contract. It is this contract that is now recommended to be approved.

6 Evaluation of alternative option(s):

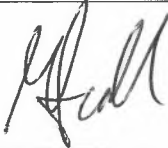
N/A.

7 List of background reports used to compile this report:

Tender Award Recommendation Report from EMSCU (attached)

8 List of appendices accompanying this report (if any):

N/A

9 Signatures		Date
Report Author John Neilson Director for Resources and Governance		13 th February 2017
Martin Scoble Chief Executive		13 th February 2017
John Neilson Director for Resources and Governance		13 th February 2017

END

Neilson John

From: David Johnston <d.johnston@espo.org>
Sent: 14 November 2016 09:29
To: Whitehall Paul (Nottinghamshire Police)
Subject: RE: 161245 ESPO 2664 Call off

Hi Paul,

The main ESPO framework terms apply when using the framework but may be supplemented at the call-off / further competition stage with terms specific to the customers requirement as long as there is no material change to the main terms. In building / construction related matters then NEC3 terms are often used as our main terms are more general rather than building related, if you are happy to accept these as supplementary terms then yes you are able to do so.

Regards,

David

David Johnston MCIPS BA(Hons)
Category Manager
Place & Environment (Building & FM, Highways & Vehicles, Environment & Waste)

t: 0116 265 7943 | e: d.johnston@espo.org | w: espo.org

Barnsdale Way, Grove Park, Enderby, Leicester, LE19 1ES



From: Whitehall, Paul [<mailto:paul.whitehall@emscu.pnn.police.uk>]
Sent: 13 November 2016 19:13
To: David Johnston
Cc: Ferrier, Alistair; Ferrier Alistair; Judd Robert
Subject: FW: 161245 ESPO 2664 Call off
Importance: High

David,

Hi, have no reason to doubt what Pick Everard are claiming below, but if you can just confirm from an ESPO Framework perspective that this is indeed correct it would be very much appreciated. Thank you.

Kind regards,
Paul

Paul Whitehall
Commercial Officer
Telephone: 0115 967 0999 ext 800 2310
email: paul.whitehall@emscu.pnn.police.uk



Part of the East Midlands Police Collaboration Programme

From: Julie Mortimer [<mailto:JulieMortimer@PickEverard.co.uk>]
Sent: 11 November 2016 11:08
To: Ferrier, Alistair; Robert.Judd@northants.pnn.police.uk
Cc: Whitehall, Paul
Subject: RE: 161245 ESPO 2664 Call off

Dear Alistair,

Thank you for the attached information. We have now mobilised the Building Services team to attend site, collate the data and prepare the report.

In order to close out the contractual appointment under ESPO 2664, The call-off terms issued are meant to be supplemented by a separate call-off contract called an "End-User Agreement". ESPO does not prescribe the form of the call-off contract, leaving it to the supplier (Pick Everard) and the client to agree the form it should take. Please may we propose using the NEC3 Professional Services Contract as the form of call-off contract? If this is acceptable, we can prepare a draft for your approval. Please advise.

Regards
Julie

Julie Mortimer
Director
Pick Everard
Main: 0345 045 0050
Mobile: 07584 583 247

From: Ferrier, Alistair [<mailto:alistair.ferrier@emscu.pnn.police.uk>]
Sent: 10 November 2016 09:22
To: Julie Mortimer; 'Robert.Judd@northants.pnn.police.uk'
Cc: Whitehall, Paul
Subject: 161245 1-3 - Fw Pick Everard
Importance: High

Hi Julie,
think I've found the issue...
Will push this through today - please start the Buildings Survey work immediately and I will ask Robert to write confirming that your last iteration of spec + scope is acceptable and authorising the work.
Kind regards,

alistair ferrier
Engagement Partner
East Midlands Strategic Commercial Unit alistair.ferrier@emscu.pnn.police.uk
Mobile: 07825 104514

From: Whitehall, Paul
Sent: Tuesday, November 08, 2016 12:53 PM
To: Ferrier, Alistair; Ferrier Alistair <Alistair.Ferrier@northants.pnn.police.uk>; Judd Robert <Robert.Judd@northants.pnn.police.uk>
Subject: Pick Everard

Alistair

Hi and please find the attached documents for going to Pick Everard in accordance with ESPO Framework 2664. All that needs to be done is:

- On the Order Form are just two gaps that have left with you to insert locally,
- Think all correct otherwise, but just check happy all the same with other information have inserted currently eg pricing,
- Then when ready to send the PO (once the Tender Award Report has been signed off) send the PO with these two documents together at the same time. The ESPO Order Form will take precedence.

Kind regards,
Paul

Paul Whitehall
Commercial Officer
Telephone: 0115 967 0999 ext 800 2310
email: paul.whitehall@emscu.pnn.police.uk



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