



## **ROLE DESCRIPTION**

### **Volunteer Custody Detention Scrutiny Panel Member**

#### **Key duties and responsibilities:**

1. To attend a Custody Detention Scrutiny Panel meeting in line with an agreed schedule.
2. To view case studies at the meeting, including examples in custody relating to police processes such as strip search, use of force, use of anti – rip clothing, juvenile detention and mental health care.
3. Engage in discussion to provide feedback, particularly relating to a detainee's treatment and areas of disproportionality in regards to a person's characteristics.
4. Complete the CDSP Report Form at the meeting, ensuring that relevant information is recorded correctly, clearly and concisely.
5. To attend training events as requested.
6. To complete and submit expense claims in line with the scheme guidelines.
7. To notify the OPFCC of any changes which may affect your ability to carry out your role impartially.
8. To comply with the non-disclosure agreement – to not disclose details about any cases or person in custody, to any person, except those concerned with their detention. This includes on social media, to the press or any other media outlet.